



Thinking Schools Academy Trust
“Transforming Life Chances”

Provider Access Policy
Goodwin Academy



This policy was adopted on	September 2021
The policy is to be reviewed on	September 2022

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1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

3. Student entitlement

All students in years 8 to 13 at Goodwin Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact Mr Samuel Brady (Careers Leader) s.brady@tsatrust.org.uk or Mrs Daisy Bradford d.bradford@tsatrust.org.uk (Assistant Principal).

4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

Please speak to Mr S Brady or Mrs D Bradford to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 7	Aspirations curriculum. Skills Builder programme.	Careers Champion competition with Viking Recruitment.	Virtual online careers fair for both students and parents/carers. Targeted careers advice for the BOYS group and other identified students.
Year 8	Aspirations curriculum. Skills Builder programme.	Careers Champion competition with Viking Recruitment. Targeted careers advice for the BOYS group and other identified students.	Virtual online careers fair for both students and parents/carers. Independent careers advice for all year group.
Year 9	Aspirations curriculum. Skills Builder programme. Virtual online careers fair for students and parents.	Options evening for students and parents/carers. Independent careers guidance for KS3 into KS4 options.	Finalise options choices and pathway changes with informed careers guidance appointments.
Year 10	Aspirations curriculum. Skills Builder programme. Virtual online careers fair for students and parents/carers. Work experience placement applications.	Work experience during Term 3. Independent careers guidance for KS5 pathways and other post 16 choices.	Unifrog profiles updated to reflect experiences and skills.
Year 11	Independent careers advice for BOYS group and other identified students. Aspirations Curriculum. Skills Builder programme. (Term 2) Independent careers advice for all year 11. Complete personal statements for post 16 choices.	Complete applications via Kent Choices. EPK workshops on apprenticeships and alternative post 16 pathways. Final Unifrog profile updates.	
Year 12	Unifrog profile updates. Aspirations curriculum (as directed by Head of Sixth Form). Work Experience applications (optional). Independent careers guidance drop-in clinic available.	Work experience placements take place (optional). Independent careers advice for all year 12.	NCS assemblies, workshops and applications for summer programme.
Year 13	Aspirations curriculum (as directed by Head of Sixth Form). Independent careers guidance for FE, HE and employment pathways. UCAS information evening and applications workshops.	Independent careers guidance for FE, HE and employment pathways as identified by students and staff.	

4.3 Granting and refusing access

Goodwin Academy reserves the right to grant or refuse permission to providers on when they can have access to students, please contact Mr S Brady or Mrs D Bradford.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Once visits have been agreed, the school will provide appropriate rooming to facilitate the visit, along with equipment requested by the provider.

Providers are welcome to leave a copy of their prospectus or other relevant literature for students.

5. Links to other policies

- Safeguarding/child protection policy
- Careers Education Information and Advice Guidance policy
- Curriculum policy

6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Mr S Brady.

This policy will be reviewed by Mrs D Bradford, annually.