



5th February 2024

Dear Parents and Carers,

Year 9 Options Evening
Thursday 14th March 2024, 3.25pm – 6.20pm

On **Thursday 14th March between 3.25pm and 6.20pm** we will be hosting the Consultation Evening for all Year 9 students within Maths, English and Science as well as the Options Evening presentations and Market Place.

The evening will run as follows:

3.25pm – 6.20pm: Maths, English and Science Consultation appointments	4.00pm: Options presentation in the Theatre (sitting one)	3.25pm – 6.20pm: Options Market Place in classrooms across the ground and first floors
	4.30pm: Options presentation in the Theatre (sitting two)	
	5.00pm: Options presentation in the Theatre (sitting three)	
	5.30pm: Options presentation in the Theatre (sitting four)	
Careers and Class Charts information and registration – Dining Hall		

This upcoming event holds significant importance, as it provides an opportunity to engage in a discussion about your child's present academic achievements and explore the available options for their GCSE studies.

Appointments for Math, English, and Science sessions can be reserved online and attended in person at Goodwin Academy. The remaining duration offers flexibility for attending an options presentation in the theatre and an opportunity to explore the marketplace and engage in discussions about various option subjects with subject leaders and teachers (no appointments are necessary for this part of the evening).

The presentations in the theatre will focus on the available option pathways and subject choices. Instructions on completing the options form will be provided during these sessions at the designated times mentioned above.

The Market Place offers an opportunity to engage with Curriculum Leaders and subject teachers, allowing your child to make well-informed decisions about their options.

In the upcoming weeks, Year 9 students will learn more about the subjects available to them during tutor time. The deadline for submitting option choices is Thursday 28th March 2024.

To make your appointments to speak to your child's Maths, English and Science teachers please login at: <https://goodwinacademy.schoolcloud.co.uk/>



To login you will need to enter:

- Your first name and surname
- Your child's first name, surname and date of birth

The login details you enter must match those we have on record for you. If you are unable to log in, the most likely reason is that the details you are entering do not match what we have on our system. If this happens, please contact office@goodwinacademy.org.uk to update your details.

Please book early to ensure you are able to meet with all teachers you need to. After you have made your subject appointments, you can choose to print or e-mail a confirmation.

Additional support for booking can be found at the end of the letter.

If you are unable to book at home, please contact the school office for help on office@goodwinacademy.org.uk

Refreshments are available throughout the evening in the Dining Hall, where you can also register and discuss Class Charts.

This is a crucial time in your child's education and I am sure you will want to be involved at every stage.

Yours sincerely,

Mr N Barnes
Assistant Head (Data Systems)

Parents' Guide for Booking Appointments

Browse to <https://goodwinacademy.schoolcloud.co.uk/>

Welcome to our Green Hoopay parents evening booking system. Appointments can be attended via a link from the email confirmation - please ensure your email address is correct.

Your Details

Title: Mrs | First Name: Rachael | Surname: Abbot

Email: rabbot4@gmail.com | Confirm Email: rabbot4@gmail.com

Student's Details

First Name: Ben | Surname: Abbot | Date Of Birth: 20 July 2000

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

September Parents Evening

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

Click a date to continue

Monday, 13th September
In-person & video call
[Open for bookings](#)

Tuesday, 14th September
In-person
[Open for bookings](#)

[I'm unable to attend](#)

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

Automatic
Automatically book the best possible times based on your availability

Manual
Choose the time you would like to see each teacher

[Next](#)

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

Choose Teachers

Set the earliest and latest times you can attend, select which teachers you'd like to see, and then press the button to continue.

Choose earliest and latest times

14:00 14:36 15:24 16:12 17:00

Your availability: 14:00 - 17:00

Step 4: Select Availability

Drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

Mr J Brown
SENCO

Mrs A Wheeler
Class 11A

[Continue to Book Appointments](#)

Step 5: Choose Teachers

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.



U1920 Please confirm your appointments within 2 minutes

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

	Teacher	Student	Subject	Room
17:10	Mr J Sinclair	Ben	English	E5
17:25	Mrs D Mumford	Ben	Mathematics	M2
17:45	Dr R Mcnamara	Andrew	French	L4

[Accept Appointments](#) [Cancel Appointments](#)

Step 6: Book Appointments (Automatic)

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left. If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode.

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30		✓	
16:40			
16:50	+		+
17:00			+

Step 7: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

September Parents Evening Tuesday, 14th September
7 appointments from 16:15 to 16:45

[Print](#) [Amend Bookings](#) [Subscribe to Calendar](#)

This is to allow parents and teachers to discuss progress and will take place on 13th and 14th September. Note that on the 13th there will be sessions available both in-person and via video call.

	Teacher	Student	Subject
16:15	Mr Mark Lubbock	Jason Aaron	English
16:30	Miss Bina Patel	Jason Aaron	Religious Education

September Parents Evening Monday, 13th September
2 appointments from 16:00 to 16:45 Video call

September Parents Evening Monday, 13th September
2 appointments from 15:00 to 15:45 In-person

Step 8: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.