



*Thinking Schools Academy Trust*  
**“Transforming Life Chances”**

Provider Access Policy  
**Goodwin Academy**



|                                 |                |
|---------------------------------|----------------|
| This policy was adopted on      | September 2022 |
| The policy is to be reviewed on | September 2023 |

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### **1. Aims**

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

### **2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the Education Act 1997.

This policy shows how our school complies with these requirements.

### **3. Student entitlement**

All students in years 7 to 13 at Goodwin Academy are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

## **4. Management of provider access requests**

### **4.1 Procedure**

A provider wishing to request access should contact Ms Claire Wilkin (Careers Leader) [c.wilkin@tsatrust.org.uk](mailto:c.wilkin@tsatrust.org.uk), Mr Gary Dixon () [g.dixon@tsatrust.org.uk](mailto:g.dixon@tsatrust.org.uk) or Mrs Daisy Bradford [d.bradford@tsatrust.org.uk](mailto:d.bradford@tsatrust.org.uk) (Assistant Principal).

### **4.2 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers: Please speak to Ms Wilkin, Mr Dixon or Mrs D Bradford to identify the most suitable opportunity for you.

### **4.3 Granting and refusing access**

Goodwin Academy reserves the right to grant or refuse permission to providers on when they can have access to students, please contact Ms Wilkin or Mrs D Bradford.

### **4.4 Safeguarding**

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

### **4.5 Premises and facilities**

Once visits have been agreed, the school will provide appropriate rooming to facilitate the visit, along with equipment requested by the provider.

Providers are welcome to leave a copy of their prospectus or other relevant literature for students.

## **5. Links to other policies**

- Safeguarding/child protection policy
- Careers Education Information and Advice Guidance policy
- Curriculum policy

## **6. Monitoring arrangements**

The school's arrangements for managing the access of education and training providers to students are monitored by Mr S Brady.

This policy will be reviewed by Mrs D Bradford, annually.

|                | <b>Autumn Term</b>  | <b>Spring Term</b>   | <b>Summer Term</b>                  |
|----------------|---|--|-------------------------------------|
| <b>Year 7</b>  | What is a growth mindset?<br>Learning to learn  | Introduction to Unifrog<br>Potential pathways to your dream job, apprenticeships, University, employment with training | Aspirations Programme<br>Group CIAG |
| <b>Year 8</b>  | Aspirations Programme   | Introduction to Unifrog<br>What does success look like?<br>Super Hero CV writing<br>What makes a good communicator?    | Aspirations Programme<br>Group CIAG |
| <b>Year 9</b>  | Labour Market, what does it mean?<br>Options, making informed decisions<br>Considering pathways | Your skills, your team, your future<br>Identifying interests<br>What makes a great leader?                             | Aspirations Programme<br>CIAG       |
| <b>Year 10</b> | Unifrog<br>How to contact employers<br>Interview technique and WEX preparation                  | WEX  | Aspirations Programme<br>CIAG       |
| <b>Year 11</b> | CIAG<br>Kent Choice Launch<br>Personal Statements<br>Preparing for interviews                   | Aspirations Programme<br>CIAG  | Exams                               |
| <b>Year 12</b> | Getting WEX ready<br>Preparing  | Unifrog<br>UCAS/Personal Statements  | WEX<br>Aspirations Programme        |
| <b>Year 13</b> | CIAG<br>UCAS<br>Beyond Sixth Form Pathways  | Exam Preparation<br>Aspirations Programme  | Exams                               |