

Dear Parents/Carers,

Year 7 – 10 & 12 End of Year Exams – June 2019

I am writing to inform you that all students in Years 7-10 & 12 will be completing End of Year exams across most subjects in June 2019. The exams will begin on Tuesday 18th June and run until Friday 5th July. Please see a copy of the whole school timetable, which is attached to this letter.

Students are expected to attend school every day as normal – they will be either in examinations or in normal lessons. Students must arrive on time and be ready to line up for the start of the examination. There are some rare occasions where the examinations may run over into break in these cases students will be given their break after the examination. Examinations have been scheduled to start at 8:50am. This is to ensure as little disruption is caused by students being late to period 3. Please could you ensure your child/ward is aware of what time and where their examinations are. It is important that students take these exams seriously, as this will be a chance to practice being in full exam conditions. We have found that the more comfortable students are with the procedures the better they perform on the day.

In addition to preparing for exams by completing revision, students need to make sure that they have all the necessary equipment for each examination. This includes the following: 2 black pens, pencil, ruler, calculator (for maths/science examinations), coloured pencils (may not be essential) and a clear pencil case/bag to house the above equipment. Not having the correct equipment can disadvantage a student and lead to them missing one or two vital marks.

Please note that possession of a mobile phone or other unauthorised equipment, such as Smart Watches, iPods, MP3s, earphones etc., or any unauthorised written material in the examination venue is a serious breach of the examination regulations and will be reported to the examination boards. This could lead to future disqualification.

Please do not hesitate to contact your respective Head of Year at the Academy if you have any queries.

Yours Sincerely



Mr M. Evans
Vice Principal